

# REQUEST FOR AUTHORIZATION OF SERVICES

**PRIOR AUTHORIZATION IS REQUIRED FOR SERVICES BY ANY NON-PARTICIPATING PROVIDER. Payment only for the medical services noted below, and is subject to the limitations and exclusions as outlined in the Evidence of Coverage**

**AUTHORIZATION REQUEST**

Member Name \_\_\_\_\_ DOB \_\_\_\_\_ Member ID \_\_\_\_\_

Nursing Facility \_\_\_\_\_

Requesting Provider / Type \_\_\_\_\_ NPI: \_\_\_\_\_

Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

Primary Diagnosis \_\_\_\_\_

Diagnoses (ICD-10 Codes) Related to Auth Request \_\_\_\_\_

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Servicing Provider/Facility: \_\_\_\_\_ Tax ID #: \_\_\_\_\_

Servicing Provider Phone#: \_\_\_\_\_ Servicing Provider Fax#: \_\_\_\_\_

**Include all Clinical Documentation with request. NOTE: A delay in submitting all relevant and necessary clinical required to make a medical necessity decision may result in a delay in receiving an authorization determination.**

SNF (After Discharge)    Inpatient Admit    Behavioral Health    Outpatient Services    SIP (Skill in Place)

Start Date for above service checked \_\_\_\_\_ (this field must be completed)

Home Health   DME: Rental  or Purchase  (indicate one).   Office Visit:  New Patient  Follow/up

Diagnostic Testing or Procedure (List Type and CPT code) \_\_\_\_\_

Provider/Facility: \_\_\_\_\_ Scheduled Date for Services (if Scheduled) \_\_\_\_\_

CPT Codes & Quantities: \_\_\_\_\_

**THERAPY REQUEST**

**REQUEST FOR PART B THERAPY SERVICES (attach care plan, initial evaluation, and most recent therapy notes)**

Request for    PT    OT    ST    Other \_\_\_\_\_

Start Date of Services: \_\_\_\_\_ Date of Initial Evaluation: \_\_\_\_\_ Date of Last Exam: \_\_\_\_\_

Request is for  Initial Visits    Additional visits

# of PT Therapy: \_\_\_\_\_ Times per Week   For \_\_\_\_\_ weeks

# of OT Therapy: \_\_\_\_\_ Times per Week   For \_\_\_\_\_ weeks

# of ST Therapy: \_\_\_\_\_ Times per Week   For \_\_\_\_\_ weeks

List of CPT Codes \_\_\_\_\_

**TO BE COMPLETED BY PERSON REQUESTING AUTHORIZATION**

**Standard Authorization:** Authorization Requests (properly completed and includes supporting medical record documentation, when required) from a PCP or Plan NP are completed within 14 days per the CMS guidelines. Our goal is 5-7 days

**Expedited Authorization (Must Read and SIGN):** By signing below I certify that waiting for a decision under the standard time frame could place the Member's life, or health in serious jeopardy.

SIGNATURE: \_\_\_\_\_ Date Completed: \_\_\_\_\_

Name of Person Completing this form: \_\_\_\_\_

**Notification will be faxed upon determination. Please complete the following for notification of decision.**

Who is Receiving Authorization Notification FAX: \_\_\_\_\_

Contact#: \_\_\_\_\_ Authorization Notification FAX: \_\_\_\_\_

This authorization is NOT a guarantee of eligibility or payment. Any services rendered beyond those authorized or outside approval dates will be subject to denial of payment.